

**PMPC Meeting 11th December 2017**

<b>PRIORITY:</b>	<b>SURVEY COMMENTS:</b>	<b>ACTION:</b>	<b>ACTION OWNER:</b>	<b>UPDATE:</b>	<b>STATUS:</b>
1	Traffic was the number one issue mentioned, with many areas identified as problem sites, including Newbury Hill, Penton Lane and Harroway Lane	Investigate the possibilities of 20mph within the villages and how generally a safer environment can be achieved.	NC	<b>Community Funded Initiative may be useful and information is being sought. Funding would need to be addressed. Ongoing</b>	<b>OPEN</b>
2	HGV's and unauthorised traffic was stated to be an issue	Review existing traffic signage, highways and roads and recommend any alterations or improvements	KB	<b>Review progressing with photos and map. Include sign declutter in the review(Community funded imitative) Ongoing, review at next meeting</b>	<b>OPEN</b>
3	Village maintenance and upkeep was rated very highly and the top scoring in the 'most important' section with an overall total of 62 marks, coming second only to traffic issues				
3.1		Survey possible sites for planting trees, shrubs and flowers	RB	<b>Ongoing. Reporting at next meeting</b>	<b>Carried forward</b>
3.2		Consider voluntary action days to keep village vegetation maintained, similar to litter pick day	TBC	<b>Carried over until the better weather in the new year.</b>	<b>Carried forward</b>
3.3		<i>Clear up the area where the old BT phone box is right up and including the bus shelter and possibly landscape</i>	NC	<i>Lengthsman worksheet. Meeting 2th September to review</i>	<b>CLOSED</b>
3.4		Survey the pond area in order to enhance the area and at the same time encourage wildlife	NC	<i>Surveyed and enhancement project has begun.</i>	<b>CLOSED</b>
3.5		Encourage the clearance of vegetation overhanging the lane at the pond area	NC	<i>Vegetation cut back but more work still to do</i>	<b>CLOSED</b>
3.6		Continue the high percentage of Precept spend on maintenance	NC	<i>same</i>	<b>CLOSED</b>
3.7		Spend all the Lengthsman scheme funding for 2017 on village maintenance and improvements (these will be identified and prioritised)	NC	<b>Spreadsheet showing spend and progress discussed at meeting.</b>	<b>OPEN</b>
4	<b>Better publication of activities are required that are taking place at the village Hall. Specifically Table Tennis and day fitness classes.</b>	<i>Inform PRC of the survey results</i>	NC	<i>Meeting has taken place with PRC.</i>	<b>CLOSED</b>
5	<b>The Good Companions and other village group activities that are also held at the hall would benefit from more publicity in order to encourage attendance.</b>	<i>Inform PRC of the survey results</i>	NC	<i>Meeting has taken place with PRC.</i>	<b>CLOSED</b>
6	<b>The survey showed that on the whole people felt that there could be more done to include the younger people of the villages, including young families</b>	Liaise with PRC for the possibility of an and action plan for targeting and canvassing of younger residents views	HC	<i>Cllr Carrick's comments to pass onto PRC. The possibility of a pathway along Harroway Lane is being progressed. The option of a pathway is not suitable at this time. Action closed and deferred to a later date within the meeting agenda</i>	<b>CLOSED</b>
7	<b>Comments about not feeling included within the community featured highly within the survey</b>	<i>Include a section within the Newsletters for Penton Harroway, Penton Grafton and Penton Mewsey specifically and request input from residents on issues and items that are of concern</i>	SM	<i>Included within September Newsletter</i>	<b>CLOSED</b>
7.1&2		Have an 'open table' once a month at the coffee mornings	ALL	<i>Cllrs prompted to attend.</i>	<b>CLOSED</b>
7.3		<i>Investigate the possibilities of more notice boards. One at the pub, one outside the village hall. Is the notice board at Penton Corner in the right place or is another one required?</i>	NC	<i>PRC are putting a new board at the hall. Existing board at Penton Corner will be moved within Lengthsman budget. The Pub is at present closed</i>	<b>CLOSED</b>
7.4		<b>Organise a 'PMPC walkabout' around specific locations at regular intervals</b>	NC	<b>To arrange date later in the year</b>	<b>Carried forward</b>

8	<i>PMPC should take a more pro-active role with other groups within the community</i>	<i>Examine the possibilities of joining in more within the PRC</i>	NC	<i>Discussed formally with PRC</i>	<b>CLOSED</b>
9	<i>No communication for Agenda or Minutes other than online.</i>				
9.1		<i>Publish bullet points of minutes of meetings in the Village News</i>	SM	<i>Included within August Village News and ongoing</i>	<b>CLOSED</b>
9.2		<i>Publish the agenda on notice boards</i>	NC	<i>Agenda on notice board at Recreation ground 5 working days prior to meeting</i>	<b>CLOSED</b>
10	<i>8 responses stated that there may be a need to help the more vulnerable people of the community</i>	<i>Consider the possibilities of how to assess the need</i>	SM	<i>Draft an item for insertion into the January Newsletter</i>	<b>CLOSED</b>
11	<i>Separate items that require clarification</i>				
11.1		<i>Explanation of precept</i>	ALL	<i>At Coffee morning table</i>	<b>CLOSED</b>
11.2		<i>Explanation of PMPC roles</i>	ALL	<i>At Coffee morning table</i>	<b>CLOSED</b>