

6. Finance

	ACTION
Net increase in Funds in November was £1201	
Lettings steady but there is capacity for more	
Database of Charges – PC suggested that a database of historic charges we have made for the events held within the village and the incomes generated should be created in the future. PC to start with 2015 Fireworks. Subsequent 2016 events will be added. Data to be captured for each event to include: <ul style="list-style-type: none"> • Per head price • Numbers attending • Costs incurred • Amount taken • Overall profit 	PC In progress
Village Hall Insurance – Quote for next year received £1909 cf £2412 for this year. AT has paid the premium for 2016	Complete
Insurance for Fireworks – Need to reimburse Rodney Bennett the £100 spend. Awaiting invoice from RB	AT Carry Forward
Village Hall Insurance – Check liability for coverage for fete	AT
Audit of Accounts – Amanda Cavanagh has agreed to audit the accounts	AT

7. Recreation Ground Including Playground

	ACTION
Remedial Work on swing seats/replacements as per recommendations of annual inspection. – May be funded by Developer money. NC has checked the list of non-compliant items and is to create a list of potential purchases for possible use of Developer money Suggested that the playpark would benefit from cleaning with a weak solution of Jeyes Fluid to remove the moss	NC Carry Forward PB
Inspection Log – PB will cover January	PB
Goal mouth - getting very worn and muddy. Consider Astro turf – discuss with DH and Cricket club	VN/DH

8. Village Hall

	ACTION
Hall Floor – NC has surveyed re positioning of underfloor ventilation bricks – hall floor is 2 bricks below outside level. NC has dug an inspection trench and checked on ‘French Drain’. Replacement discussed. DH reports that air bricks are needed at every gap and every joist. Action plan needed – need to have confidence in any proposed remedy. VN has obtained quotes from 2 surveyors & further one to be sought. Works to be done need to be detailed to enable quotes from builders. Work is becoming urgent & decision needs to be made re surveyor before the next meeting.	VN
Hirings – steady but there is capacity for more. Few more enquiries and some bookings for 2016	ASm
Roof Repairs – NC reported that Roofer does not believe that re-roofing is needed. Foliage to be cut back and roof cleared of debris plus replacement of around 50 broken tiles next spring – approx. £300 worth of work. Written estimate to be requested	Carry Forward NC

‘PRC facilities Refurbishment and Enhancement Project’ Monies available at Test Valley for grants – up to 50% of costs may be available. VN has received details and application form for possible future use. Costings for non DIY work to be obtained Matting in the Front Porch – ASm has a price/metre and will measure and confirm cost which has been estimated at approx. £80. A retaining border to be costed also	VN ASm
Working Party – Feb 8 th or 13 th at 10am proposed. To be confirmed	VN

9. Village Fete Committee Report

Appended is the report provided by Paul Booth

10. Matters Arising

Donations collected to provide a Village Hall Memorial to Lorna, so far amount to over £1000 including Gift Aid. An equal amount has also been made to the Church for this purpose also. Anna Smith was asked to liaise with the rest of the family to give some thought as to what form the Village Hall Memorial might take and to bring suggestions to the next meeting.	ASm Carry Forward
PRC Committee Vacancy : A Committee vacancy remains: all members remain aware and will advise on recruitment.	All

11. AGM Date

This is to take place on 6th April 2016. 7:30 for 8pm start. Drinks and nibbles. To be followed by the regular PRC meeting. PB to produce a flyer	PB
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12.

Date	Event	Comment/Action
Feb 6th 2016	Quiz evening. Charles Bacon will act as Quizmaster. £12 per team of 6. Doors 7 for 7:30. Bring own food. There will be a Pay Bar manned by DP PB will act as MC 8 teams needed – 2 already reserved	DP PB
3rd July 2016	VILLAGE FETE See Appendix for Progress report	
??	Art Exhibition – ASm to suggest a date	ASm
??	Summer Drinks & Canapes social evening. Possible date to be discussed at next meeting	
Autumn	Race Night Possible date to be discussed at next meeting	
Autumn	Auction of Promises -Possible date to be discussed at next meeting	

13. Committee Social Evening

Committee agreed was a good idea. VN to suggest a date in late February	VN
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14. AOB

Gents –alternative suggested by Paul Milford has been progressed	In progress
2015 Coffee Morning contribution to Village Hall funds - ASm handed £195 to AT VN thanked everyone involved for their efforts	
Good Companions Christmas Dinner VN commented on the excellent evening enjoyed by all and thanked all those involved	

15. Date of Next Meeting

The next meeting will be held on **Wednesday February 3rd 2016** at 8pm in the Penton Village Hall.

Appendix

Fete Status – Progress Report as at 06/01/2016 – Produced by Paul Booth

06/01/2016 PRC Report from Fete Subcommittee

Overall Status GREEN

Significant achievements

- December flyer distributed, together with reminder on Jan flyer for Quiznight
- Started to sign up organisers and helpers for stalls. 48 people already agreed to do something, and rising.
- Booked Juggler / clown / entertainer (Jake Ensor)
- Army vehicle confirmed

Major tasks for next stage

- Sort out BBQ / Hog Roast or similar
- Firm up the arena events
- Source more tables

Risks / Issues

- BBQ / Hog Roast is not as straightforward as we hoped, but we have a fallback plan
- Lains Shooting School / Mullenscote Gundogs (highlight of arena timetable) might decide 31/12/15 not to do fetes at all in 2016.