

**Minutes of Meeting 12th September at Penton Village Hall
7.30pm**

Present: Councillors	Clerk / RFO	Members of the Public
Victoria Whitelegge took the Chair Kevin Briant Rodney Bennett Heather Carrick Stephen Millen Paul Fraser - part	Nanette Colbourne	Cllr Zilla Brooks
Apologies:		

- 001/16 The Minutes of the last meeting for approval
The minutes were approved

- 002/16 Declarations of Interest
None

- 003/16 Planning applications received and circulated for review since last meeting:
16/01883 FULLN Harroway Cottage, Short Lane.
Garden Room Extension
NO OBJECTION

- 004/16 Planning applications to review:
16/01778/ADV N Unit 4 Pioneer Road, Andover Business Park.
Replacement signage to include 3 externally illuminated signs and 13 non illuminated signs
PMPC OBJECTED to this application based on the following comment:
It was questioned if the Entrance sign when it can clearly be seen from the highway needs to be as large as it is. Can some consideration be taken to the size of this sign at this location and the possibility of reducing the overall height and size

- 005/16 Updates:
Addressed in Cllr Carrick’s report below

PARISH COUNCIL MEETING:

- 072/16 Chairman’s Remarks & Requests for Absences
Absence requested for next meeting from Cllr Briant

- 073/16 Minutes of the last meeting for approval.
The Minutes were approved and signed

- 074/16 Declarations of Interest.
None

Items for discussion and consideration:

- 075/16 Chairman's resignation
Cllr Paul Fraser submitted his resignation letter to the Clerk and formally resigned. The Council expressed their sincere thanks to Cllr Fraser for his years of dedication, hard work and leadership that has resulted in many positive projects being introduced to enhance the environment and the village over the years. Cllr Fraser joined the Parish Council in July 2007 and has been in the chair since May 2011. His enthusiasm and guidance will be missed
- The Clerk will notify TVBC Electoral Services of the vacancy for a Councillor and advertise accordingly
- 076/16 Approval of Annual Audit
The annual audit was formally approved by the council
- 077/16 Revised CIL Regulation 123 List. Feedback required.
TVBC is consulting on a Revised Community Infrastructure Levy (CIL) Regulation 123 List with a deadline for Friday 23 September 2016.
- The purpose of the CIL Regulation 123 List is to support the adopted Test Valley CIL Charging Schedule. The CIL Regulation 123 List sets out the strategic infrastructure types or projects that Test Valley Borough Council may fund, in whole or in part, through CIL. It does not apply to the proportion of CIL passed to town and parish councils for them to allocate to community infrastructure projects.
- The new charging was implemented on 1st August 2016 and when finalised will replace the Draft Regulation 123 List which was adopted in July 2014.
- It was unanimously agreed that PMPC would not submit any further comments to the list.
- 078/16 Community Speedwatch Meeting feedback (including item 083/16 a)
- The council has expressed an interest in the possible adoption of a Community Speedwatch (CSW) for Penton. An action from the previous meeting suggested further information is made into this possibility. To this end, Cllr Noel Erskine, Charlton Parish Council kindly offered to attend this meeting to provide some feedback on the experience of his council in running this scheme.
- It must be noted that all comments included within these minutes on this subject are stated as information gathering only and are not in any way any formal commitment to joining the scheme or commitment to any item.**
- Cllr Erskine provided the following advice:
Keep the CSW volunteers and managers as a separate group under the guide of the Parish Council. They used a councilor grant for the first years running costs, batteries etc.

11 or 12 volunteers were required to run their scheme and the volunteers are the most important part of the schemes success. They ran a village survey first to determine the importance of such a scheme and to get a feel of volunteer involvement. Their CSW group meets up every 2 months or so to exchange information and indeed their group has now become very social.

In Cllr Erskine's view traffic calming items such as chicanes or pinch points in conjunction with the 'smiley face' is the best way of controlling traffic speed.

He went on to explain the costs of equipment, and how the data is downloaded and used.

The notes below are from Cllrs Briant and Millen who attended a meeting of Speed Watch volunteers at Tangle Village Hall on Thursday, 8 September. The meeting was organised by PCSO Trowbridge and attended by representatives from Charlton, Enham, Hurstbourne Tarrant and Tangle. Present also were Test Valley and County Council.

The purpose in attending was to obtain information about setting up and running scheme.

By way of background, it is worth explaining that a scheme does not comprise just the smiley face sign indicating on a permanent basis the speed of passing vehicles but a team of volunteers who from time to time also record data about vehicles travelling at excessive speed, - speed, registration number, colour and make or model for transmission to the police for processing.

David Trowbridge (who is the point of contact) outlined the process of setting up and running a scheme under the following headings: -

- 1 Identification of problem and approval of a scheme
- 2 Purchase of device and funding
- 3 Appointing coordinator(s) and volunteers
- 4 Vetting of volunteers
- 5 Service Level Agreement, including risk assessment, health and safety and training
- 6 Implementation and educational follow ups to speeding motorists.

Each is explained in more detail below

1 It was first necessary for the police by a site visit to confirm there was a real problem and to approve the scheme in principle.

2 The cost of one device with support and training was £2-3000. Grant assistance was available from the Police and Crime Commissioner, TVBC and HCC. Also commercial sponsorship was possible.

3 Ideally 1 or 2 coordinators and 10-12 volunteers needed to be recruited.

4 Volunteers would need to be vetted for criminal convictions.

5 A service level agreement would need to be signed and a risk assessment carried out of the proposed sites for the operation of the device together with training.

6 Information recorded by volunteers of speeding vehicles would be passed to the police to send warning letter on an escalating scale with the emphasis on

education .However in the cases of repeated speeding and significantly excessive speeds, a visit (or even prosecution) might result.

In discussion with volunteers from Charlton the following points were made;
Their schemes which had been in existence for 3 years had been effective.
Most motorists were complimentary about the role of the volunteers.
They manned their devices now for about 10 hours per week.
Weyhill Bottom Road was used as a "rat run" to avoid the Hundred Acre Interchange and joint working with Charlton might be beneficial.
Solar powered devices had the advantage over battery powered ones.

Post meeting item note:

Below is the report submitted by Cllrs Briant and Millen regarding the site meeting held on Friday 16th of September at 2pm at Penton Mewsey to consider sites for SIDs for possible Speedwatch Scheme on Weyhill Bottom Road.

Present PCSO Trowbridge, PC from Stockbridge, Cllr Kevin Briant and Cllr Stephen Millen.

The following sites were identified: –

Travelling from Weyhill Bottom eastwards to Charlton

Telegraph poll 6224581 outside Four Acres

Telegraph poll 6224580 outside Pond View, using Kevin Briant's drive .In this case the device could be sited on the poll with the consent of BT.

Cllr Briant would also need to confirm this agreement by letter for the use of his drive

Travelling from Charlton towards Weyhill Bottom

By the lay by alongside the pond and the traffic signal warning of children and horses.

By the bus shelter and bus stop.

PC Trowbridge indicated he was happy with all four sites from a safety point of view but would need to draw attention when submitting them for approval to the fact that the road bends slightly in the vicinity of the two operating on the side towards Charlton. He would submit the sites to the TMO for approval before going on leave and Tammi Ley would monitor progress while he was away. He also confirmed that he was satisfied there was a traffic problem requiring or justifying a scheme.

He explained that in addition to devices, the funding would need to cover items such as high viz jackets and stationary such as clip boards. Consideration would also need to be given to the storage of items and materials used for the scheme.

PC Trowbridge would provide training to volunteers. He again explained that the coordinator and deputy would need a higher level vetting than volunteers; it might be worth starting that part of the process early as it would take longer.

Pre meeting note.

Cllr Millen explained to PC Trowbridge that the likelihood was that once we had approval to siting and funding we would then present the scheme to the village seeking the volunteers needed to ensure implementation.

Post meeting note

Cllrs Briant and Millen discussed briefly the desirability of having two permanently placed SIDs one for each direction of travel .For travel westwards, a telegraph poll was available but towards Charlton the poll to the east of the bus shelter might not be tall enough to avoid possible vandalism.

- 079/16 Ducks in Road signs
It was approved that a seasonal sign to alert road traffic to ducks at the pond may encourage road users to slow down along the Weyhill Road.
Action: The Clerk to contact Ray Aldborough TVBC with regard to possible planning permission for such a sign and suggest a suitable site. To be discussed further at the next meeting.
- 080/16 Damage to trees and straw in the village due to high loaded vehicle
The main location of damage to overhanging trees was on the entrance to the village over the bridge and at Newbury Hill leading to the stables. It was unanimously agreed that the cause of the damage is due to the overhang of trees across the highway being too low and under the prescribed limit. Hence the damage to the overhanging trees and the straw bales being damaged.
Action: The Clerk will enquire of TVBC / HCC Highways the formal action that is required to enforce the landowners with overhanging trees to prune back.
- 081/16 Harroway Lane Corner.
Update on request for relocation of Give Way sign
No further update available, the Clerk will enquire again.
- 082/16 The White Hart Inn closure
The council expressed their concern that the public house was closed. Conversations with Enterprise reveal that they remain positive and hopeful that a new landlord will be engaged in the near future. It was agreed to monitor this situation.

Councillor & Clerk Reports

- 083/16 Councillors Reports:

Cllr Briant: as above regarding Community Speedwatch

Cllr Millen: as above regarding Community Speedwatch

Cllr Carrick:
Nelson Site There seems to be a large prefabricated building now on site. We noticed it on 28th August, not sure exactly when it was erected. It now has aerials attached and is being used
Action: The Clerk will notify TVBC Planning Enforcement office and request a site visit to enquire what building is being erected as there has been no further planning applications

The path Mark Path is very overgrown now again, hopefully there will be one more cut before winter.

Bus Shelter Litter bin seems to be overfilled by carrier bags almost every fortnight .2 Carrier bags were left on the floor, very soon after the bin had been emptied.

Action: The Clerk will contact The Environmental Service to request this bin is given some priority
 Bollards no change (The Clerk has notified PGPC)
 Harrow Way no change.
 Horse BoxTraffic was heavier this month, show season presumably.
 1 Beech Close is for sale

Cllr Whitelegge: None to report

084/16 Clerk Report: None to report

Progress Reports for information and comment:

085/16 Drains & Sewerage:
 No comments

086/16 Roads, Traffic & Maintenance:
 (a) Traffic Management – discussion included in item 076/16 above
 Maintenance issues

Finance:

PMPC RECEIPTS SINCE LAST MEETING 8th August 2016

30 th June	Bank	£0.08
4 th June	TVBC	£1,000
19 th July	Savings account	£40.00
29 th July	Bank	£0.08

PMPC PAYMENTS SINCE LAST MEETING 8th August 2016

13 th July	P Fraser	£31.57
15 th June	D Howard	£459.99
30 th June	Unpaid item fee	£20.00
13 th July	J Harris	£90.00
19 th July	R Whitmarsh	£124.97
19 th July	N Colbourne	£747.11

PMPC PAYMENT OF CHEQUES SENT BETWEEN LAST MEETING & SIGNED

NIL		
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PMPC balance from 3rd June to 5th July	£2,734.11
Comprising of Business Reserve	£2,634.11
Plus Current Account	£100.00
PMPC Saving Account (defibrillator fund)	£40.00
PMPC balance from 5th July to 5th August	£1,812.11
Comprising of Business Reserve	£1,712.11
Plus Current Account	£100.00
PMPC Saving Account (defibrillator fund) transferred into current account	nil

087/16 Financial Schedules for approval and signature
2 schedules were approved at this meeting

088/16 Cheques for signature
No cheques for signature

Correspondence: (for information only)
One envelope was circulated

Any Other Business: (for information only)
Cllr Brooks reported that Devolution talks continue, however it is unknown how far they will progress now that a new Prime Minister is in office

The post office at Charlton is being upgraded and will be closed whilst the alterations are made

The cameras at the Andover Business Site are now working. (ANPR System) but Cllr Brooks could not comment on why they have been out of order for so long. She did however comment about the loss of revenues to TVBC due to the failure of the cameras being in order.

Cllr Brooks also provided some information about the Hampshire Bobby Scheme that is a free service for vulnerable and elderly householders. This information is already provided on the Penton Mewsey web site on the Neighbourhood Watch page.

Items for consideration to the Next Agenda:
Test Valley Association of Parish & Town Councils meeting 22nd September
Future of Local Governments in Hampshire 27th September workshop

Items to remain on the agenda for future reference:
Business at residential address
ANPR System at Andover Business Park
Bridlepath

Next Meetings:
October 24 December 5