

## Minutes of Annual General Meeting 9<sup>th</sup> March 2016 at Penton Village Hall 7.30pm

Present: Councillors	Clerk / RFO	Members of the Public
Paul Fraser Kevin Briant Rodney Bennett Heather Carrick; Victoria Whitelegge	Nanette Colbourne	2 members of the public
<b>Apologies:</b>		

### PLANNING MEETING:

- 001/16      The Minutes of the last meeting for approval  
The Minutes were approved and signed
- 002/16      Declarations of Interest  
Cllr Whitelegge for The Old Dairy
- 003/16      Planning applications received and circulated for review since last meeting:  
**16/00798/TREEN. The Old Dairy, Chalkcorft Lane.**  
T1 Cotoneaster - reduce in height by up to 3m and spread by 2m, crown thin and lift to give clearance above ground level. T2 copper beech. Crown reduce by 3m and spread by 2m. T3 Rowan. Remove.  
No Objection
- 16/00540/FULLN. Rothsay Grange Care Home.**  
3 dormer windows to serve additional care bedrooms.  
No Objection
- 004/16      Planning applications to review:  
**None**

### PARISH COUNCIL ANNUAL GENERAL MEETING:

- 031/16      **Election of Chairman and Vice Chairman.**
- The continuation of the position of Chairman by Cllr Fraser was accepted by the Council after the Chairman announced that for personal reasons he would stand down for the coming year.
- No Councillors expressed an interest to take on the role. Cllr Carrick whilst agreeing to continue as Vice Chair is not agreeable to taking on the full role of Chairman.
- The Clerk advised the Council that the Chairman could take a supportive/ background role for a limited agreed time to allow the Council the opportunity to progress, select and provide training for a new Chair. This was stated as

unanimously preferable to Cllr Fraser tendering his resignation at this present time. His absence will leave the Council not only without a Chairman but a severe lack of experience in the role.

The Chairman will tender his apologies for non attendance at meetings and on those occasions members will appoint a meeting Chairman from the members that are present.

(Governance Rules: Non meeting attendance can only continue for a period of 6 months. After which the Chairman, if he has not decided previously must stand down. The Chairman does not have a vote on any decisions whilst non attendance is made).

It was stressed that it must be made clear to the community and residents of Penton Mewsey that Chairman Fraser's role for the near future will be on a supportive basis only and that all questions, support, information and Council business should be directed through the Clerk.

Chairman Paul Fraser was proposed for another term by Cllr Briant and seconded Cllr Whitelegge  
Resolved: appointed unanimously

Vice Chairman. Vice Chairman Heather Carrick was proposed for another term by Cllr Briant and seconded by Cllr Whitelegge  
Resolved: appointed unanimously.

- 032/16 Chairman's Remarks and Requests for Absence.  
The Councillors thanked the Chairman for his dedication and hard work over the last year. No requests for absence were given.
- 033/16 Declarations of Interest  
Cllr Briant stated that the electrician that has been appointed by the Council for the installation of the AED units is not a relative. The Clerk confirmed that he had been selected by the Council in the correct manner.
- 033a/16 Minutes of the last meeting for approval  
The Minutes were approved and signed

**Items for discussion and consideration:**

- 034/16 Approval of Section 1 and 2 of Annual Audit 2016  
Both sections were approved and signed at the meeting
- 035/16 Defibrillator latest  
Cllr Briant confirmed that the final unit was installed on the day of the meeting at Bluebell Farm, Penton Grafton. Our grateful thanks go to Cllr Bennett for not only allowing the unit to be placed here but for his generous support ongoing to the running costs.

It was agreed to review the AED cards we have at the next meeting and to vote on the best way to remind the community of the actions required in case of emergency

**Action All**

The unit requires registration with Southern Ambulance

**Action Cllr Briant**

The Clerk will issue the agreed cheque to Mrs Welfare towards the running costs of the unit at her property at Penton Corner. This will be issued annually until further notice immediately after the annual AGM

**Action Clerk**

036/16

Newbury Hill Planting

The Clerk expressed concern with the action agreed at the last meeting to organise a voluntary garden project at this location. The offer of free mulch could not be progressed at this time and it is doubtful if sufficient volunteers would come forward to assist in placing mulch at 170 plants.

It was agreed that enquiries should be made further of a local trust that may supply some volunteer work

**Action Clerk**

To be discussed at the next meeting.

**Action Next meeting**

037/16

Blacksmiths Lane

No further update at this time

038/16

Harroway Lane Corner

The Clerk has contacted Highways concerning moving the sign at this location and is awaiting a response

### Councillor Reports

039/16

Chairman

The Chairman report was covered within the APA

040/16

Councillors

Cllr Carrick reported:

Nelson & Homestead Farm. Nelson fence at the Mark Path side is very dilapidated; falling down and very untidy.

Work has continues to put walls around the steel skeleton of the huge construction he has no planning permission for.

The hedge at Mark Path continues to be used as a litter bin, possibly oil from engine changing? As well as bottles and cans possibly from the garage.

Old Road. Layby – caravan gone so it has now got MacDonald's rubbish in. There seems to be less dog poo up there.

Footpaths. Paths pretty well kept, Hanging Bushes lane has been cut. The tree blocking the Harroway Path has been cleared. (This is bridgeway no 10 and is scheduled on the priority list for cutting in the month of June)

#### **The Clerk will take the following actions:**

- Contact the Borough Council enforcement Office at HCC Transport and Environment Department and TVBC to request a visit to both Nelsons and Homestead Farm



1 schedule was approved.

044/16 Cheques for signature  
6 cheques were signed

**Correspondence:** (for information only)  
One envelope was circulated

**Any Other Business:** (for information only)  
The Trinity Rise notice board is currently being re varnished

Cllr Bennett has kindly placed a bale of barley straw into the pond in order to keep the water as clear as possible

**Post Meeting Note:**

Cllr Bennett asked if it was possible to co-opt over our limit of 6 Councillors. The Clerk has enquired from The Democratic Services and whilst this is possible in some cases, it is a lengthy process and not always positive. The Clerk would therefore not advise this route of co-option for more than the vacancy at the time.

**Items for consideration to the Next Agenda:**  
None proposed.

**Next Meetings:**

June 27

August 8  
October 24

September 12  
December 5