

PENTON RECREATION COMMITTEE

MINUTES of MEETING

Venue: Penton Village Hall **Date:** Weds 7th June 2017 **Time:** 20:00

Initials	Name	Role	Present	Apologies
AS	Anna Smith	Village Hall	Y	
AT	Alan Twigg	Treasurer & Tennis Club	Y	
AR	Alex Randle-Bissell			Y
CR	Carol Rasey		Y	
DH	David Howard	Cricket Club	Y	
DP	David Porter	PCC	Y	
IS	Ian Stockwell	Secretary	Y	
NC	Neville Carrick	Vice Chair & Penton Players	Y	
PB	Paul Booth	Chair	Y	
PC	Paul Coulson		Y	
VN	Vernon Needham			Y

1. Welcome

2. Apologies (see table above)

3. Minutes of the Last Meeting

The Minutes of the meeting were agreed by all attendees and signed by the Chairman.

4. Penton Cricket Club (PMCC)

The ceilings still need to be replaced; the original plasterboard is past recovery DH has sourced the materials. DH to liaise with Paul Milford about the electrical work for fitting replacement	DH Continues
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5. Tennis Club

6. Finance

AT has banked the Coffee Morning proceeds (see Feb minutes). AS suggested an item for the funds: roller blinds for the kitchen, and will do some research into candidates.	AS Action Continues
PB asked AT to look at funding from Action Hampshire seminar on community funding that AT attended, to identify funding possibilities for the garden/patio	AT
Database of Charges – PC suggested that a database of historic charges we have made for the events held within the village and the incomes generated should be created in the future. PC to start with 2015 Fireworks. Subsequent 2016 events will be added. Data to be captured for each event to include: <ul style="list-style-type: none"> • Per head price • Numbers attending • Costs incurred • Amount taken • Overall profit 	PC In progress &AT Action Continues

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7. Recreation Ground Including Playground

Inspection Log – PB will cover June	PB Carry Forward
Moles in the bank – Moles in the bank – New mole activity has been detected at the corner of the tennis courts. VN has contacted the “Mole man”. VN to report back when complete.	VN
Playground Maintenance party dates for your diaries, if you are available: 29/6/17	All Carry Forward

8. Village Hall

Table Tennis – The communication with PFP is not expected to yield a response until next month. IS to continue to liaise with PFP.	IS Action continues
Patio - When NC redesigns patio, he will include proposal for making garden accessible from Main Hall by wheelchair.	NC Carry Forward
Sanding and sealing floor. One specialist company has been consulted. Now need to consult two more. Wooden plugs to be fitted into skirting after completion of a successful hearing loop test.	NC Carry Forward
Upgrade Hot water supply in toilets. Plan to be produced for more standard taps supplying hot water from stored unit under sinks. Hopefully the heating to be triggered by entry to Hall or washrooms so it's ready on demand.	PB Carry Forward
Memorial - Donations collected to provide a Village Hall Memorial to Lorna. AS says that a replacement of the doors at the back of the main hall is the current suggestion. PB to research candidate doors and liaise with AS.	PB/AS New Action
Projector The subject of purchasing a projector and screen was raised. This subject has been discussed in the past, but was dropped for cost reasons. It was felt that because technology has moved on it may now be more viable. NC to investigate prices. Look at ideas to maximise projector use i.e. TV sport, computer games.	NC Carry Forward All
Publicity, takings, catering, holiday cover and maintenance (exterior and interior), remain subjects for future work.	ALL
Hirings steady, with income from Players, Election, Fitness. Birthday parties are picking up again	
Penton Players put on a splendid production of “Laying the Ghost”, selling about 150 tickets. Congratulations.	
NC to research candidate doors and liaise with AS. (Action NC/AS .. this is not a new action)	NC/AS

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9. PRC Trustees

VN sought advice from Kevin Sawyers. It is sensible to move trusteeship over. 1. Either Title gets held by Charity Commission 2. Or Title gets held by Parish Council (preferred by PRC) 3. And set up PRC as an Incorporated Charitable Body which reduces but doesn't abolish individual liability on members (continued need for PRC insurance).	
John Isherwood has produced a report on the above subjects and VN will give a presentation at our next meeting for open discussion.	VN

10. Matters Arising (none)

11. Forthcoming Events

Date	Event	Comment/Action
12th August	Hog Roast: hog roast has been booked. It was agreed tickets would be £15/person. Start time 7pm. PB has created flyer, to be distributed ASAP	AS PB
2nd September	Film Evening: AR provided details of his proposed format for a community outdoor film evening; He proposes a BBQ, community games and a film. PB to speak to AR about sponsorship of event.	PB
16th September	Skittles evening	All
4th November	Bonfire night; VN has approval from Rodney	
18th November	Auction of Promises DP has drafted a letter to request Promises and will be submitting it for PRC to print and distribute in due course. There will also be emails to potential commercial sponsors which we'll need to follow up with personal visits & calls.	DP
Spring 2018	Hawk Conservancy Talk – As to speak to Ashley Smith	AS
Sept. 2018	Soapbox Derby	IS

12. AOB

Paul Coulson expressed a wish to not continue on the committee due to other commitments taking up all of his time. PB thanked him for his contribution to the PRC and left the door open for him to return once his other commitments have finished.	PB
PRC Volunteers Publish article in Village News asking for new volunteers to join PRC (Action PB)	PB

13. Date of Next Meeting

The next PRC will be held on **Wednesday 5th July 2017** at 8pm.