

PENTON RECREATION COMMITTEE

MINUTES of MEETING

Venue: Penton Village Hall Date: Weds 5<sup>th</sup> July 2017 Time: 20:00

Initials	Name	Role	Present	Apologies
AS	Anna Smith	Village Hall	Y	
AT	Alan Twigg	Treasurer & Tennis Club	Y	
AR	Alex Randle-Bissell			Y
CR	Carol Rasey			Y
DH	David Howard	Cricket Club		Y
DP	David Porter	PCC	Y	
IS	Ian Stockwell	Secretary	Y	
NC	Neville Carrick	Vice Chair & Penton Players	Y	
PB	Paul Booth	Chair	Y	
PC	Paul Coulson		Y	
VN	Vernon Needham		Y	

1. Welcome

2. Apologies (see table above)

3. Minutes of the Last Meeting

The Minutes of the meeting were agreed by all attendees and signed by the Chairman.

4. Penton Cricket Club (PMCC)

The ceilings still need to be replaced; the original plasterboard is past recovery DH has sourced the materials. DH to liaise with Paul Milford about the electrical work for fitting replacement	DH Continues
---	-----------------

5. Tennis Club – nothing to report

6. Finance

AS suggested an item from coffee morning proceeds, ie roller blinds for the kitchen	AS
PB asked AT to look at funding from Action Hampshire seminar on community funding that AT attended, to identify funding possibilities for the garden/patio. Screwfix have a fund for repair of facilities etc, PB requested shortened funding list. Enquire about developer money into PMPC to include landscaping costs. Believe funding in the region of £4000	AT
<b>Database of Charges</b> – AT has offered to take on this charge from PC	AT  Action Continues
<b>Village Hall Hire Charges</b> – Villagers will not be charged more than the Hampshire average and will be as much as 30% less. Tweak villager hire rate to £8.00 - £10.00 per hour for the hire of the large hall.	AS

## PENTON RECREATION COMMITTEE

### 7. Recreation Ground Including Playground

<b>Inspection Log</b> – PB will continue with July. VN to cover August	VN
<b>Playground Maintenance.</b> VN & AT to repaint rope bridge. VN & PB to have a go at hacking ivy around field.	VN,AT, PB

### 8. Village Hall

<b>Table Tennis</b> – The communication with PFP is not expected to yield a response until next month. IS to continue to liaise with PFP.	IS Action continues
<b>Patio</b> - When NC redesigns patio, he will include proposal for making garden accessible from Main Hall by wheelchair. NC & PB to meet to discuss plans.	NC Carry Forward
<b>Sanding and sealing floor.</b> One specialist company has been consulted. Now need to consult two more. Wooden plugs to be fitted into skirting after completion of a successful hearing loop test.	NC Carry Forward
<b>Upgrade Hot water supply in toilets.</b> Plan to be produced for more standard taps supplying hot water from stored unit under sinks. Hopefully the heating to be triggered by entry to Hall or washrooms so it's ready on demand.	PB Carry Forward
<b>Memorial</b> - Donations collected to provide a Village Hall Memorial to Lorna. AS says that a replacement of the doors at the back of the main hall is the current suggestion. NC & AS to research candidate doors & liaise with committee.	NC/AS New Action
<b>Projector.</b> The subject of purchasing a projector and screen was raised. This subject has been discussed in the past, but was dropped for cost reasons. It was felt that because technology has moved on it may now be more viable. PB to investigate prices. Look at ideas to maximise projector use i.e. TV sport, computer games.	PB Carry Forward All
<b>Publicity, takings, catering, holiday cover and maintenance (exterior and interior), remain subjects for future work.</b>	ALL
<b>Hirings</b> - steady, with income from, Election, Fitness. Birthday parties are picking up again.	
<b>Social Media</b> - PB to contact Teresa Catteral	PB
<b>Village hall Signage</b> - given go ahead by PB. VN to proceed with alternative web address. Alternative playground signs	VN  PB

### 9. PRC Trustees

VN to speak to John Isherwood regarding costs of becoming a CIO.	VN
<b>Committee to re-read trustee ownership document and voice opinion at next meeting.</b>	ALL

## PENTON RECREATION COMMITTEE

### 10. Matters Arising (none)

### 11. Forthcoming Events

Date	Event	Comment/Action
<b>12<sup>th</sup> August</b>	<b>Hog Roast:</b> hog roast has been booked. It was agreed tickets would be £15/person. Start time 7pm. PB has created flyer, to be distributed ASAP Set-up 3.00pm AT & IS Carol to supply salad IS to procure the drink PB to arrange lights NC to arrange music	AS  PB AT, IS CR IS PB NC
<i>2<sup>nd</sup> September</i>	<b>Film Evening:</b> Cancelled.	PB
<i>3<sup>rd</sup> September</i>	<b>Picnic on the Green:</b> VN to brainstorm ideas. There will not be a BBQ or bar. Some ideas for activities: table tennis, tug-of-war, football	VN
<i>16<sup>th</sup> September</i>	<b>Skittles</b> evening	All
<i>4<sup>th</sup> November</i>	<b>Bonfire night;</b> VN has approval from Rodney	All
<i>18<sup>th</sup> November</i>	<b>Auction of Promises</b> DP has drafted a letter to request Promises and will be submitting it for PRC to print and distribute in due course. There will also be emails to potential commercial sponsors which we'll need to follow up with personal visits & calls.	DP
<b>Spring 2018</b>	<b>Hawk Conservancy Talk – AS to speak to Ashley Smith</b>	AS
<b>Sept. 2018</b>	<b>Soapbox Derby</b>	IS

### 12. AOB

<b>PRC Volunteers</b> Publish article in Village News asking for new volunteers to join PRC (Action PB)	PB
---	----

### 13. Date of Next Meeting

The next PRC will be held on **Wednesday 6<sup>th</sup> September** at 8pm.