

PENTON RECREATION COMMITTEE

MINUTES of MEETING

Venue: Penton Village Hall **Date:** Weds 4th October 2017 **Time:** 20:00

Initials	Name	Role	Present	Apologies
AS	Anna Smith	Village Hall	Y	
AT	Alan Twigg	Treasurer & Tennis Club	Y	
AR	Alex Randle-Bissell			Y
CR	Carol Rasey		Y	
DH	Huw Rouse	Cricket Club		Y
DP	David Porter	PCC	Y	
IS	Ian Stockwell	Secretary	Y	
NC	Neville Carrick	Vice Chair & Penton Players	Y	
PB	Paul Booth	Chair	Y	
VN	Vernon Needham		Y	

1. Welcome

2. Apologies (see table above)

3. Minutes of the Last Meeting

The Minutes of the meeting were agreed by all attendees and signed by the Chairman.

4. Penton Cricket Club (PMCC)

The ceilings still need to be replaced; the original plasterboard is past recovery DH has sourced the materials. DH to liaise with Paul Milford about the electrical work for fitting replacement. David Howard was not at this meeting but will attend the next meeting with his replacement Huw Rouse The grass cutting will continue.	DH Continues
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5. Tennis Club

6. Finance

AS suggested an item from coffee morning proceeds, ie roller blinds for the kitchen	AS
Many thanks to Ian Stockwell for a successful skittles evening. £61.00 was raised from the team subscriptions. Congratulations to Reverend Alex on winning the Killer Skittles round and winning £25.00 of which he generously donated £12.50 to the PRC funds. Thank you Alex	
Funding searches: PMPC will consider PRC request for funding one or more of the following items from the Community Infrastructure Levy:- outside furniture, a second table tennis table, possibly a junior table, a gazebo, a projector and a WiFi connection for the hall.	PB
Database of Charges – AT has offered to take on this charge from PC	AT continues
Village Hall Hire Charges – New village hall hire charges presented by PB	

7. Recreation Ground Including Playground

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Inspection Log – VN to cover October	VN
Trees: It was agreed to engage a tree surveyor to inspect the trees on and around the field on a yearly or two yearly basis. It was suggested to contact Bernie Hareston, who is an Arbiculturist. The committee did not recognise this contact so PB to discuss with DH	PB

8. Village Hall

Patio - PB and NC have developed a proposal for an extension to the hall for storage, this will also include redesigns for the patio, including a proposal for making the garden accessible from the main hall by wheelchair.	PB / NC
Sanding and sealing floor. One specialist company has been consulted. Now need to consult two more. Wooden plugs to be fitted into skirting in the next two weeks.	NC Carry Forward
Upgrade Hot water supply in toilets. Plan to be produced for more standard taps supplying hot water from stored unit under sinks. Hopefully the heating to be triggered by entry to Hall or washrooms so it's ready on demand. PB fitted a new system at home and said it was good. He will fit one to the ladies toilet in the next few weeks.	PB Carry Forward
Memorial - Donations collected to provide a Village Hall Memorial to Lorna. AS says that a replacement of the doors at the back of the main hall is the current suggestion. NC & AS to research candidate doors & liaise with committee.	NC/AS New Action
Projector: PB presented a choice of 3, and recommended the ACER H6517 at £549.99 from Currys. Estimated cost of bracket and wiring £150. PB to submit request to PMPC for community funding.	PB
Publicity: Using website to promote events. Document wallet, plastic, A4 information sheets to sit in village hall entrance lobby window. Big thank you to PB, VN & IS for erecting the new hall signage. Village Green signage: Alternative playground signs, PB trying to contact company through website. VN showed the committee the "A" frame hall signs that he has built using the new signage plus bonfire and disabled signs, a very professional job. Another item raised by PB was to investigate using the hall as a village hub offering wifi, magazines, hot and cold drinks although this may clash with church activities so DP to discuss with ARB PMPC Newsletter PRC events need to be ready before newsletter goes to print. Bike Rack it was agreed to purchase a bike rack and fit ASAP	ALL PB PB DP PB VN
Hirings - steady, with income from, Fitness. Birthday parties are picking up again.	

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9. PRC Trustees

<p>Many thanks to John Isherwood for an excellent presentation on the issues and the history of the trusteeship.</p> <p>A couple of interesting items were raised, one being the parcel of land HP562846 at the front of the hall by the road, JI to assume ownership and the other is that as we are a registered charity we have no need to pay VAT on items purchased or at the least claim back VAT.</p> <p>Another item to note is that VN stated that he holds the trust deeds.</p> <p>At the end of the presentation PB pushed for a vote on how to proceed with trusteeship and a vote was taken of the committee members present whether to vote for option A replace the present mortal trustees by the official Custodian for Charities Land Holding Service who will then hold the Deeds or option B to change PRC to a Charitable Incorporated Organisation and have the Deeds held by the CIO. The vote went 7-1 in favour of option A and JI will proceed this way.</p> <p>It was commented that committee members are charity trustees.</p>	
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10. Forthcoming Events

Date	Event	Comment/Action
<i>4th November</i>	<p>Bonfire night; Working Party Saturday 4th Nov. 10am at village hall This year's plan to be based on last years' but with some changes. PB to be MC Bonfire to be lit earlier – 6:15 ? Cost to be Adults £5 Children £3 Firework banner to be erected 2 weeks prior. Food – 400 sausages to be purchased + rolls PB to ask Joan and Tom Patterson to man the hot and cold drinks to include hot chocolate this year Alex and Bev to organise BBQ cooking. Mobile phones considered a must at this event. Generator- Richard Rasey to arrange although no trailer. New parking area? Setup lighting for pathway The above are the main changes but please refer to your copy of last years' plan given at tonight's meeting.</p>	<p>All All AS CR AS JP & TP ARB PB RR DP PB NC</p>
<i>18th November</i>	<p>Auction of Promises Patrick Midgley was at the meeting and stated that there are currently 34 confirmed promises. DP stated that we need 40 promises minimum to make it a good evening. PM said he approached 30 companies but only had 11 replies. Tickets to be £10 to include supper. Pay bar will be available.</p>	<p>DP</p>

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	IS to arrange drinks for bar. Food plan needs to be decided. Supper to commence at 7:30 Auction to start at 8:30 Programme of promises to be compiled by DP, printed by PB and distributed ASAP.	
Jan 2018	Games Day?	
Spring 2018	Hawk Conservancy Talk – AS to speak to Ashley Smith	AS
Sept. 2018	Soapbox Derby	IS
	Junior skittles day suggested by PB	

11. AOB

<p>Village Shop: PB has asked Ian Robin to discuss his proposals with the cricket club committee as the siting of the temporary structure and utilities would be on the cricket field, there would also be the consideration of the lease and the effect on the local neighbourhood.</p>	
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12. Date of Next Meeting

The next PRC will be held on **Wednesday 1st November** at 8pm.